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**MINUTES  
HEALTH COMMISSION  
FINANCE AND PLANNING COMMITTEE  
TUESDAY, MAY 1, 2018 3:00 p.m.  
101 Grove Street, Room 302 or 300  
San Francisco, CA 94102**

**1) CALL TO ORDER**

**Present:** Commissioner Cecilia Chung, Chair  
Commissioner Dan Bernal, Member

**Excused:** Commissioner Edward Chow, MD, Member

The meeting was called to order at 3:00pm.

**2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING OF APRIL 3, 2018**

Action Taken: The Committee unanimously approved the minutes.

**3) MONTHLY CONTRACTS REPORT**

Michelle Ruggels, Director of the SFDPH Business Office, presented the report.

Commissioner Comments:

Regarding the UCSF contract, Commissioner Chung asked if anyone could attend the support groups. Joseph Cecere, SFDPH HIV Health Services, stated that any male who is HIV positive may attend. Commissioner Chung stated that she wants to make sure men who do not identify as gay are not stigmatized. Mr. Cecere stated that all HIV positive men are welcome in the groups.

Commissioner Bernal asked if the group has any evaluation. Mr. Cecere stated that participant satisfaction surveys are used as evaluation of the intervention.

**101 Grove Street**

**San Francisco, CA 94102-4505**

Action Taken: The Committee unanimously recommended that the full Health Commission Approve the Contracts Report.

- 4) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH THE AMERICAN MEDICAL ASSOCIATION TO PROVIDE ANNUAL ACCESS TO CURRENT PROCEDURAL TERMINOLOGY (CPT®) CODES PRODUCED BY THE AMERICAN MEDICAL ASSOCIATION FOR USE IN THE NEW ELECTRONIC HEALTH RECORD IN THE AMOUNT OF \$598,315, WHICH INCLUDES A 12% CONTINGENCY THE TERM OF THE CONTRACT IS FOR THE PERIOD MARCH 31, 2018 TO FEBRUARY 28, 2023. (60 MONTHS).**

Patrick Johnson, SFDPH EHR Project Manager, introduced the contract.

Commissioner Comments:

Commissioner Bernal noted that the contract is a subscription service and asked if the previous vendor included access codes. Ms. Mindolovich stated that several vendors, included Cerner, were utilized previously and included access to similar information.

Action Taken: The Committee unanimously recommended that the full Health Commission approve the contract request.

- 5) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH HEALTHCARE IT LEADERS LLC, TO PROVIDE AS-NEEDED IT BACKFILL, SUPPLEMENTAL STAFFING, CONSULTANTS, PROJECT MANAGERS, OR PROJECT LEADS FOR APPLICATIONS, ACTIVE DIRECTORY, SERVICE DESK, AND/OR SERVICE DESK TECHNICIANS IN SUPPORT OF THE ELECTRONIC HEALTH RECORD PROJECT IN THE AMOUNT OF \$9,300,000. THE TERM OF THE CONTRACT IS FOR THE PERIOD MAY 1, 2018 THROUGH JULY 31, 2020 (27 MONTHS).**

Winona Mindolovich, DPH Associate Chief Information Officer, stated that items 5, 6 and 7 are from the same RFQ. All Comments below relate to all three items.

Commissioner Comments:

Commissioner Bernal asked if the vendors for items 5, 6, and 7 are currently SFDPH contractors. Ms. Mindolovich stated that the vendors are included in a SFDPH RFQ. If the Health Commission approves the contract request, the SFDPH will utilize each for its specialized service area.

Commissioner Chung noted that the costs for the services vary. Ms. Mindolovich stated that having all three vendors ensures that the SFDPH needs are met. The SFDPH prioritizes use of the least expensive service.

Action Taken: The Committee unanimously recommended that the full Health Commission approve the contract request.

- 6) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH HURON CONSULTING GROUP INC. TO PROVIDE AS-NEEDED IT BACKFILL, SUPPLEMENTAL STAFFING, CONSULTANTS, PROJECT MANAGERS, OR PROJECT LEADS FOR APPLICATIONS, ACTIVE DIRECTORY, SERVICE DESK, AND/OR SERVICE DESK TECHNICIANS IN SUPPORT OF THE ELECTRONIC HEALTH RECORD PROJECT IN THE AMOUNT OF \$9,300,000. THE TERM OF THE CONTRACT IS FOR THE PERIOD MAY 1, 2018 THROUGH JULY 31, 2020 (27 MONTHS).**

Winona Mindolovich, DPH Associate Chief Information Officer, presented the contract.

Action Taken: The Committee unanimously recommended that the full Health Commission approve the contract request.

- 7) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH OPTIMUM HEALTHCARE IT, LLC, TO PROVIDE AS-NEEDED IT BACKFILL, SUPPLEMENTAL STAFFING, CONSULTANTS, PROJECT MANAGERS, OR PROJECT LEADS FOR APPLICATIONS, ACTIVE DIRECTORY, SERVICE DESK, AND/OR SERVICE DESK TECHNICIANS IN SUPPORT OF THE ELECTRONIC HEALTH RECORD PROJECT IN THE AMOUNT OF \$9,300, 000. THE TERM OF THE CONTRACT IS FOR THE PERIOD MAY 1, 2018 THROUGH JULY 31, 2020 (27 MONTHS).**

Winona Mindolovich, DPH Associate Chief Information Officer, presented the contract.

Action Taken: The Committee unanimously recommended that the full Health Commission approve the contract request.

- 8) **EMERGING ISSUES**

This item was not discussed.

- 9) **PUBLIC COMMENT**

There was no public comment.

- 10) **ADJOURNMENT**

The meeting was adjourned at 3:21pm.